

# Linney Sustainable Supplier Code of Practice

## 1 INTRODUCTION

Linney's Sustainable Supplier Code of Practice is designed to ensure that the decisions and actions we take safeguard the future of our planet and our business while maintaining our reputation for honesty, integrity and responsibility.

Linney's operating practices are focused on being both efficient and sustainable. One of our objectives is to source goods and services to agreed levels of sustainability. In recent years, concerns over poor working conditions and environmental issues in developing countries have seen companies implement specific social, environmental and economic criteria for the suppliers from which they source goods and services.

Linney's sustainability programme is designed to ensure that all our suppliers understand our expectations and, where practical, work to assist us in achieving our goals.

## 2 OUR COMMITMENT

Linney is committed to upholding human rights, fair working conditions and environmental protection.

To meet the expectations of our customers and community and our legal requirements, we endeavour to consistently operate responsibly and expect the same from our suppliers.

We are committed to working with our suppliers to help improve their labour and environmental practices.

## 3 EXPECTATIONS

We expect our suppliers to support the ethical standards set out in this code of practice regarding workplace health and safety, environment, fair pay and conditions, and economic sustainability.

Our suppliers must commit to complying with the following requirements, which are drawn from the International Labour Organization (ILO) and Ethical Trading Initiative. These are minimum standards based on the principles of the United Nations Universal Declaration of Human Rights.

Linney expects suppliers/contractors to express their preparedness and intent, also on behalf of their subsidiaries, to comply with this code and to ask their suppliers to comply as well.

Linney's sustainability programme is divided into three main areas: economic, social and environmental.

#### **4 ECONOMIC**

- (a) Regulations: Suppliers shall operate in full compliance with international, national and local laws and regulations applicable to their business operations and obtain all necessary permits. Local industry standards should prevail when more stringent than the local legal requirements.
- (b) Free trade: Suppliers shall reject any restriction to free trade other than in duly enacted national and international laws.
- (c) Audits: Suppliers shall conduct periodic audits covering essential business practices.

#### **5 SOCIAL**

- (a) Health and safety: Suppliers shall use a proactive approach in establishing and maintaining standards of safety, health, environmental and occupational health management. This includes regular monitoring and verification of progress towards health and safety objectives or targets.
- (b) Freely chosen employment: Suppliers shall not make use of forced or bonded labour. By right, labour should be freely given, and employees should be free to leave in accordance with established rules.
- (c) Child labour: Suppliers shall not employ children in violation of conventions 138 and 182 of the ILO.
- (d) Discrimination: Suppliers shall not discriminate in any manner on the basis of race, ethnic background, age, religion, gender, sexual orientation or disability.
- (e) Freedom of association: Suppliers shall respect the right of employees to be represented by trade unions and other bona fide representatives of employees, and engage in constructive negotiations with such representatives with a view to reaching agreements on employment conditions.
- (f) Safety, health and environment training: Suppliers' employees shall receive regular and recorded health and safety training, including in the handling of hazardous materials and the prevention of environmental accidents, and such training shall be repeated for new or reassigned workers.

#### **6 ENVIRONMENTAL**

- (a) Product stewardship programme: Suppliers shall act in accordance with the principles of product stewardship – identifying, managing and minimising the risks attached to suppliers' products during their entire lifecycles. In this regard, Linney and suppliers shall share relevant knowledge and expertise.
- (b) Emergency response: Suppliers shall do all that is reasonable and practicable to implement an emergency response programme that addresses the most likely anticipated emergencies.

- (c) Environmental standards: Suppliers shall use a proactive approach in establishing and maintaining standards of environmental management, including regular monitoring and verification of progress toward environmental objectives or targets.
- (d) Waste: Suppliers shall (have) establish(ed) a procedure in accordance with applicable legislation for the safe handling, storing, transportation, utilisation and disposal of waste.
- (e) Pollution prevention and resource reduction: Suppliers shall ensure and demonstrate continuous environmental improvements in various areas, including reduction of emissions, discharges, noise and waste, and reduction in reliance on natural resources and hazardous substances by means of clear targets and improvement policies.
- (f) Visibility: Suppliers shall establish and maintain programmes to ensure visibility and control of inputs into their manufacture from other sources.
- (g) Energy: Suppliers shall establish energy management programmes to reduce energy usage and/or increase renewable sources where possible.
- (h) Carbon emissions: Suppliers shall establish CO<sub>2</sub> emissions reduction programmes to reduce CO<sub>2</sub> and/or offset residual emissions where possible.